

Conference Registration Form

CABE 2008

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CABE 2008 • 33rd Annual Conference • Bilingual Education: Connecting Cultures, Reclaiming our Future

March 6-8, 2008 • San José McEnery Convention Center. **Early Bird Registration Postmark Deadline: December 31, 2007**

REGISTRANT'S INFORMATION:

Please read the reverse side of this form prior to completing

First Name _____ MI _____ Last Name _____
Please check one: ☐ Teacher ☐ Administrator ☐ Parent
☐ Para-Educator ☐ Student

Affiliation (will appear on badge)

Mailing Address (Please note: All registration materials will be mailed to this address)

City _____ State _____ Zip _____
() ()

Work Telephone No. _____ Home Telephone No. _____

Email Address

☐ I am a current CABE member as of March 31, 2008 (See #9 in the next column if you would like to join or renew your CABE membership.)

My Membership ID # _____

☐ YES, I would like interpretation for General Sessions and Keynote Speakers. LANGUAGE: _____

☐ NO, I would not like my name and address given to conference exhibitors on a one time basis for catalogs and materials.

☐ ADA, Yes. (See Item #2 on the reverse side)

CONFERENCE REGISTRATION FEES

1. REGISTRATION:

	Early Bird Registration Fee Postmarked by 12/31/07	Registration Fee	Early Bird On-Line Payment by 12/31/07	On-Line Payment
Three Day Pass				
<input type="checkbox"/> (A) Teachers/Administrators (M)	\$315	\$435	\$295	\$415
<input type="checkbox"/> (B) Teachers/Administrators (N-M)	\$415	\$535	\$395	\$515
<input type="checkbox"/> (C) Parents, Para Educators, Students (M)	\$170	\$280	\$160	\$270
<input type="checkbox"/> (D) Parents, Para Educators, Students (N-M)	\$185	\$295	\$175	\$285

One Day Pass Day of Attendance (Mark only one): ☐ Thur. ☐ Fri. ☐ Sat.

<input type="checkbox"/> (E) Teachers/Administrators (M)	\$170	\$200	\$160	\$190
<input type="checkbox"/> (F) Teachers/Administrators (N-M)	\$225	\$255	\$215	\$245
<input type="checkbox"/> (G) Parents, Para Educators, Students (M)	\$105	\$125	\$100	\$120
<input type="checkbox"/> (H) Parents, Para Educators, Students (N-M)	\$120	\$140	\$115	\$135

☐ (I) Friday Institute for H.S. Students Only \$ 45 \$ 55 \$ 40 \$ 50
(box lunch included with registration fee)

☐ (J) Staff Development Day (Please see item # 12 on the reverse side for eligibility requirements for Staff Development Day Pass)

Total Registration Fees \$

☐ (K) Retired Teacher/Administrator (See Item #14 on the reverse side)

2. EVENT TICKETS:

Due to limited capacity, meal tickets may not be available on-site.

- ☐ (ALS) Fri., 3/7/2008 Administrative Leadership Symposium. I am an Administrator and will be attending this event.-----FREE
- ☒ (EYL) Fri., 3/7/2008 Educator of the Year Luncheon-----\$40
- ☐ (SEB) Fri., 3/7/2008 Seal of Excellence Banquet -----\$60
- ☐ (SPL) Sat., 3/8/2008 Student & Parent of the Year Luncheon -----\$40
- ☐ YES, I would like vegetarian meals.

Total Event Tickets \$

3. SCHOOL SITE VISITS

- ☐ Thur., 3/6/2008 – School Site Visit -----\$50
Indicate program of preference (See detailed school site programs on School Site Visits page for descriptions and program number.)

1st Choice: _____

2nd Choice: _____

Total School Site Visit Fees \$

4. CABE MEMBERSHIP

To take advantage of discounted registration fees, make sure your CABE membership status is current as of March 31, 2008.

- ☐ New ☐ Renewal
- ☐ Administrator -----\$75
- ☐ Teacher -----\$55
- ☐ Para Educator -----\$30
- ☐ Parent/Community (Not employed by a school district) -----\$15
- ☐ Student (Currently enrolled in an undergraduate program) -----\$15

Total Membership Fees \$

GRAND TOTAL \$

5. PAYMENT METHOD

Check Number (Please make all checks payable to CABE)

P.O. No. _____

School District _____

MasterCard/Visa/AMEX No. _____

Exp. Date _____

Signature _____

Date _____



Please read the reverse side for "Instructions and Information" and return with total payment to:
P.O. Box 51204, Los Angeles, CA 90051-5504

Postmark deadline: December 31, 2007

**For registration information, please contact: 1-866-814-CABE
Customerservice@bilingualeducation.org**

CABE 33rd Annual Conference / March 6 - 8, 2008

HOTEL RESERVATION FORM

ONLINE RESERVATIONS: www.bilingualeducation.org

PLEASE FILL IN THE FORM BELOW:

Occupant Name: _____

Sharing With: _____

Arrival Date: _____

Departure Date: _____

SEND CONFIRMATION TO:

Name: _____

Organization: _____

Address: _____

City: _____

State/Province: _____

Zip/Postal Code: _____

Country: _____

Telephone: _____

Fax: _____

Email Address: _____

PAYMENT INFORMATION (required):

Type of Card: _____

Account #: _____

Expiration Date: _____

Signature: _____

☐ An advanced check deposit enclosed. See below for details.

Hotel	1PRS	2PPS	3PPS	4PPS
Crowne Plaza San Jose	\$145	\$145	\$145	\$145
Fairmont	\$163	\$163	\$188	\$213
Hilton San Jose & Towers	\$159	\$159	\$179	\$199
San Jose Marriott	\$164	\$164	\$174	\$174

Note: Rates are subject to 10.05% occupancy tax and \$2.00 per night HBID assessment fee.

Hotels are within walking distance to the San Jose McEnery Convention Center.

HOTEL PREFERENCE:

1st choice _____ 2nd choice _____

3rd choice _____

TYPE OF ACCOMMODATION: (Check One)

Four people maximum each room. No rollaways in Double/Double rooms per hotel fire code.

☐ Single (1 person / 1 bed) ☐ Non-smoking

☐ Double (1 bed / 2 people) ☐ Smoking

☐ Double/Double (2 beds / 2-4 people)

☐ Require special facilities in accordance with the American Disabilities Act.

☐ Special Request

ACCOMMODATIONS:

Guest room reservations at the official hotels are handled on a first-come, first-served basis. Requests for guest rooms should be faxed, emailed or mailed to the San José Housing Bureau. **Failure to receive your first choice does not constitute an error.** If accommodations are not available at the hotel of your choice, comparable reservations will be made at alternate participating hotels. You should receive a reservation acknowledgement within 48 hours via email or fax. Please allow up to 7 to 10 business days for mail acknowledgements.

GUARANTEED RESERVATIONS ONLY:

All reservations must be guaranteed at the time of your request to the housing bureau. ***Reservations will NOT be processed without a form of guarantee.** You may do so by using a major credit card or an advanced check deposit with your housing form. Your credit card is just to hold your room.

IF YOU NEED TO PAY BY CHECK:

A check must accompany this form in the amount of \$164 per room (payable to SJCVB) if credit card is not provided. **NO PURCHASE ORDERS WILL BE ACCEPTED.** If you are paying the balance with a check, multiply complete room charge (confirmed rate + tax) by # of nights you will be staying and deduct the deposit amount if necessary. Have your facility make the check payable to SJCVB with a copy of your hotel acknowledgement(s) as a reference. Check payments must be received in our office NO LATER than **February 15, 2008** to avoid any delay.

DEADLINES:

For new reservations, all housing requests must be received in the office no later than **February 1, 2008.**

CHANGES AND CANCELLATIONS:

To cancel or make changes to reservations, contact the Housing Bureau until the cut-off date of **February 15, 2008** - date subject to change for each hotel. After the cut-off date, please contact the hotels directly.

RESERVE ONLINE:

www.bilingualeducation.org

or RETURN THIS FORM TO:

San Jose Convention & Visitors Bureau

email: cabe@sanjose.org

fax: 1 408.293.3705

mail: 408 Almaden Blvd.

San Jose, CA 95110



For more information on San Jose, go to www.sanjose.org

Housing info line: 408.792.4168
(phone reservations cannot be accepted)

1. REGISTRATION FORM

Use a separate "Registration Form" for each registrant. If more forms are needed, please make photocopies (front & back) or order additional copies from CABE. You may also download the forms at www.bilingualeducation.org. **Only parents not employed by any school district may register as a "Parent".** The "Student" rate only applies to students enrolled in an undergraduate degree program or high school. CABE may ask for proof, if necessary. Retain a copy of both sides of this form for your records.

2. AMERICANS WITH DISABILITIES ACT

Under Provisions of Title I of the Americans with Disabilities Act, please check if you require any special arrangements. You will be contacted by phone or at the address you list to make specific arrangements/and or accommodations.

3. REGISTRATION PROCESSING

Please type or print clearly the information requested. Information from this form will be used to print conference badges. Additionally, due to delays that can occur in school district mail delivery systems, **use an address which provides the most expeditious means to mail your confirmation and conference materials.** Send your payment and form(s) to CABE 2008 Registration, P.O. Box 51204, Los Angeles, CA 90051-5504. You will be mailed registration status information prior to January 31, 2008.

4. REGISTRATION DEADLINES

If you register (either on-line or by mail) on or before December 31, 2007, you will receive your registration materials by January 31, 2008. If you register between January 1, 2008 - January 31, 2008, you will receive a confirmation letter ONLY. If you register on or after February 1, 2008, you will not receive a confirmation letter from CABE, therefore, you must show your ID at the on-site registration area to pick up all conference related materials. On-line registration deadline is February 29, 2008. In order to allow time to process all applications and mail conference confirmation and materials to all registrants, **all deadlines will be strictly adhered to.** We encourage you to pre-register to avoid waiting in line and additional costs.

5. PAYMENT REQUIREMENTS

Avoid any delays, registration will not be processed unless it is accompanied with payment in full. **Make checks payable to CABE.** Purchase orders should be used only when absolutely necessary and required payment within 30 days. MasterCard, Visa and American Express will be accepted as long as the complete number, expiration date and signature are included on the front of this form. Purchase orders and institutional checks for more than one person must be accompanied by a separate registration form for each individual and the purchase order must list each attendee's name. Requisition forms are not an acceptable form of payment and will not be processed. **A \$50 charge will be assessed for all returned checks.**

6. REQUESTS FOR CANCELATION REFUNDS

All requests for refunds must be made in writing and submitted to CABE Headquarters prior to January 31, 2008. Refunds will be processed and mailed out following the conference. A 20% processing fee will be assessed on all requests. **There will be no refunds or exchanges for meal or event tickets. Refund requests postmarked after January 31, 2008, will not be honored.**

7. REPLACEMENT OF BADGES AND TICKETS

Requests for replacement of badges and event tickets, for any reason, will be charged at the original full registration price. There is no refund for replaced badges and tickets. **NO EXCEPTIONS.**

8. SUBSTITUTIONS

Names will be substituted on registration forms only upon receipt of a written request. If a Registration Badge has been received, it must be returned with the request. **No substitutions will be accepted after January 31, 2008.**

9. MEMBERSHIP VERIFICATION

Please note: In order to receive a membership discount, each conference participant submitting member level fees must be a member in good standing as of March 31, 2008. If it is determined that membership is not current, conference attendee will be invoiced for either membership dues owed or the balance of the non-member rate for the conference.

10. ONE-DAY PASSES

For individuals unable to attend for more than one day, you may purchase a One-Day Pass. Please indicate which day you will be attending. If the day is not indicated, we will assume that you will be attending Friday, March 7, 2008, and will process as such. One-day passes can only be used for the designated date.

11. COMPLIMENTARY PASSES

If you are entitled to complimentary registration (Presenters and Planning Committee) **DO NOT COMPLETE THIS FORM.** Please contact the CABE Office via email at info@bilingualeducation.org and request a "Form for Complimentary Registration".

12. STAFF DEVELOPMENT DAY INCENTIVE

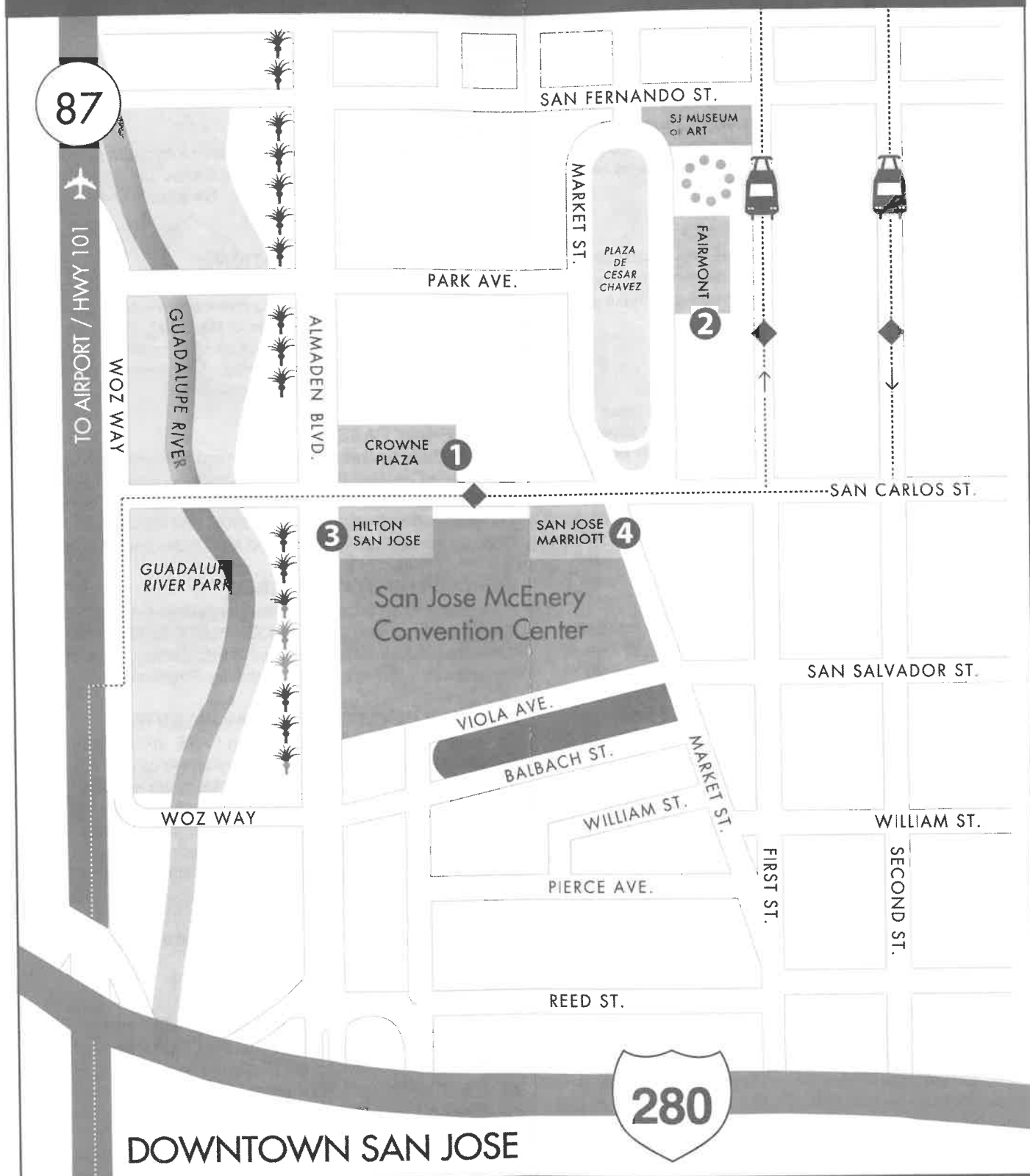
For those school districts designating CABE 2008 as "Staff Development Day(s)", a registration incentive of one free registration (excluding meals) is available to groups submitting 25 "like" registrations. Like registrations refer to either full three-day passes or one-day passes, not which category they fall into (member, non-member, teacher, administrator, para-educator or parent, etc.). All 25 registrations must be submitted on the same Purchase Order. To take advantage of this opportunity, please submit a registration form with the staff member's name who will use the pass, and mark the appropriate box on the registration form.

13. SCHOOL SITE VISITS

Buses for School Site Visits will depart from San José McEnery Convention Center at 8:30 a.m. **sharp** on Thursday, March 6, 2008, and return by 2:00 p.m. Confirmation letters and additional information will be sent. Spaces are limited and will be filled in the order received. Passes will not be available on-site and are **not refundable.** Please review the list of programs on School Site Visits page. Choose two (2) programs, which you would like to visit and list their number on the Registration Form as a first choice and second choice.

14. RETIRED TEACHERS/ADMINISTRATORS

A 20% discount will be applied to Conference Registration Fees for teachers/administrators who are retired and at least 65 years of age. **If you believe you qualify for this discount, please contact CABE Headquarters at (626) 814-4441 for more information. This discount does not apply to online registrations.**



DOWNTOWN SAN JOSE

Hotel	1PRS	2PPS	3PPS	4PPS
1. Crowne Plaza San Jose	\$145	\$145	\$145	\$145
2. Fairmont	\$163	\$163	\$188	\$213
3. Hilton San Jose & Towers	\$159	\$159	\$179	\$199
4. San Jose Marriott	\$164	\$164	\$174	\$174

Travel and Lodging Information

Hotel Reservations

All hotels listed on the CABA 2008 Housing Form offer conference rates. Some hotels are conveniently located within walking distance of conference activities. Complimentary ground transportation will be offered for hotels that are not within walking distance. Conference participants can make CABA 2008 housing reservations with the San José Convention & Visitors Bureau Housing. Refer to the enclosed housing form for rates and deadlines. Please submit your reservations early to secure conference rates at the hotel of your choice.

Air Travel

CABA recommends that conference participants visit www.southwest.com to determine if your travel itinerary is available through Southwest Airlines, to review possible flight options and to obtain the best available air fare. Another recommended travel site is www.orbitz.com. Remember, booking flights early allows for lower rates!

Car Rental

Enterprise Rent-a-Car has arranged special rates for all conference attendees. Use this account #32V2600 when you book reservations online at www.enterprise.com (password "pre") or call the corporate # 1-800-593-0505. For questions, call Shannon Papik, account manager at (626) 523-0505.

Auto Travel and Parking

See the enclosed map for details on directions to the conference. Parking is available at the San José McEnery Convention Center. Maximum per day is \$18.00. For additional information visit their website: www.sjcc.com.

CABA 2008 attendees can also use the Light Rail system, with stops conveniently located near the San José Convention Center (SJCC) and locations near various sites and surrounding cities. For advance planning visit their website: www.vta.org.



After Conference/Weekend Activities

If you and your family would like to stay in San José/San Francisco Bay Area for the weekend, check for availability of the special conference hotel rates with your hotel. For information on family activities visit: www.sjdowntown.com. The following is a partial list of the after conference/weekend activities available in the San José area:

Shopping

- Gilroy Premium Outlets
- Santana Row
- Westgate Mall

Family Fun

- Hellyer Velodrome
- Malibu Grand Prix
- Raging Waters
- Emerald Hills Golf and

Museums

- Mission Santa Clara de Asís
- Children's Discover Museum
- Mexican Heritage Plaza

Attractions

- Winchester Mystery House
- Monterey Bay Aquarium
- Bay Area Glider Rides
- Paramount's Great America

School Site Visits

The following programs will be available for School Site Visits. Please make your selection and enter your choice on the conference registration form. (e.g. Elementary Dual Immersion: 4a)

1. General Programs/ Services for Second Language Learners

Language Assessment Center (K-12): Assessment Centers are locations specifically created for identification of, and placement services for, English Learners. The assessment information is provided to schools ensuring English Learners placement into instructional programs that meet their linguistic/instructional needs.

2. Family Literacy (K-12)

Family Literacy Programs are intergenerational literacy programs that involve parents and their children. Program's focus is on literacy strategies parents and other adults can use at home to develop and maintain the home language.

3. Newcomer Program, Elementary Level

This program is for newly arrived English Learner immigrant students. Students attend this program to learn "survival" English. These programs are meant to be temporary placements until students learn enough English to be placed into other linguistically appropriate school programs.

4. Elementary Programs

- a. Two-Way Bilingual/Dual Immersion:
These programs have a strong, comprehensive instructional design that includes English Language Development, primary language instruction and SDAIE (Specially Designed Academic Instruction in English/other non-English language). There are two language groups represented in the Two-Way classroom: English Learners and English proficient students who serve as language models for each other during the instructional day. The goal of this program is to promote high levels of biliteracy in two languages.
- b. Structured English Immersion (SEI):
Instruction is overwhelmingly in English, incorporating a strong and purposeful English Language Development program and sheltered English strategies. Primary language assistance may be provided through text books and appropriate strategies including Preview/Review methods.
- c. Elementary Transitional Bilingual Programs (TBE):
The purpose of these programs is to use the native language of English Learners as a bridge while they transfer into total English instruction. Instruction in TBE programs develops and enriches the students' native language as they learn English, so that students can access the total curriculum.

5. Middle School Programs

- a. Transitional Bilingual Programs (TBE)
- b. Other- e.g., ELD and SDAIE

6. High School Programs

- a. Transitional Bilingual Programs (TBE)
- b. Other- e.g., ELD and SDAIE