

CABE2004

Call for Presentations

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California Association
for Bilingual Education

29th ANNUAL CONFERENCE
McEnery Convention Center
SAN JOSÉ, CALIFORNIA
March 4-7, 2004

WELCOME TO C A B E 2004

CABE 2004 will be held at the McEnery Convention Center in San José, California from March 4 to March 7, 2004. One of CABE's main goals is to maintain and refine professional development opportunities for educators, parents, community members and other organizations. The Annual Conference is a major educational event for school and university personnel, parents and other individuals who work with all students and specifically English Language Learners and other second language learners. Over the years, the CABE Conference has gained a reputation for providing participants with quality, in-depth and innovative professional development. The goal for CABE 2004 is that, as educators for second language learners, we draw from our rich resources and assume a major role in promoting and supporting educational excellence for all in California. We invite you to join us by submitting presentations that represent the most current practices for English Language Learners and heritage language students.

Please submit your proposal on the enclosed form and postmarked no later than Friday, July 18, 2003 or by using our online form at www.bilingualeducation.org. Feel free to duplicate and share this invitation with others. All workshop sessions are 1 and 1/2 hours inlength.

CABE REQUESTS THAT YOU PLEASE ADHERE TO THE FOLLOWING GENERAL GUIDELINES:

The Conference committee will only be able to consider proposals that are completed according to these instructions.

- Type or print legibly all information requested or you may use the online presenter application form at www.bilingualeducation.org to submit your proposal.
- CABE is unable to reimburse presenters for any expenses
- **PLEASE NOTE Only ONE PRESENTER** per session will receive complimentary registration, if a current CABE Member. Membership must be current throughout the selection process and through the conference. All additional presenters must pre-register at the appropriate registration fees. Complimentary registration is non-transferable.
- A total of four presenters for each workshop will be listed in the conference program, and it is the responsibility of the first presenter to convey all presentation information to each additional presenter.
- Please do not use this form for institute presentations. Institutes and Featured Speakers' sessions are by invitation only and must use the appropriate application form. For more information, please call CABE Headquarters at (626) 814-4441.
- Do not use this form for commercial presentations. If you represent a commercial entity/organization, please use the commercial presenter form that is part of the exhibitor/career fair packet to be considered for inclusion in the conference program.
- Make a copy of this presenter's form for yourself, and return by mail or fax the original signed copy to CABE headquarters if you use the online form your email is considered your signature.
- Be sure to carefully edit the description of your workshop, as it will be used in the conference program.
- If you wish to propose more than one presentation, please use a separate form for each presentation. However, please note that every effort will be made to select a variety of presenters, and you may not be selected for additional presentations.
- If you wish to receive acknowledgment of receipt of your proposal, please enclose a self-addressed, stamped postcard.
- Please type the name of your school district or agency as you would like it to appear in the program.

REGISTRATION

Only the first presenter listed in this proposal form, will receive complimentary conference registration if a current CABE Member. If not a current CABE Member you will receive a one day registration for the day your presentation is scheduled. Please note that this complimentary registration offer for members does not include any meal events. If your proposal is selected, registration for the first presenter listed will be confirmed in your Final Confirmation Letter. All additional presenters will be required to pre-register and pay the applicable conference registration fees, proof of registration will be required for all additional presenters. The forms for pre-registration will be available at www.bilingualeducation.org or from CABE Headquarters in September, 2003.

FOR CABE CONFERENCE USE ONLY

Proposal #: _____ 1st _____ 2nd _____ Accepted: yes _____ no _____
Date Received: _____ Received by: _____ Strand Facilitator: _____

WORKSHOP PRESENTER PROPOSAL APPLICATION FORM

29th Annual CABE Conference March 4-7, 2004 San José McEnery Convention Center, San José, California

POSTMARKED DEADLINE DATE: Friday, July 18, 2003

Please submit your proposal(s) on this form or by using the online form at www.bilingualeducation.org postmarked no later than Friday, July 18, 2003. Feel free to duplicate and share this invitation with others.

Please type the information requested or print legibly and return to:
CABE 2004 Program Development
16033 E. San Bernardino Road, Covina, California 91722

CABE requests that all information for each presenter(s) be complete. In order to receive pertinent information about your proposal, please provide your home address. By providing this contact information applicants are assured of receiving timely information about the selection of their proposals after the proposal is reviewed during summer 2003. We want to expedite the process of workshop selection so registration to the conference can be completed in a timely manner.

PLEASE NOTE: Only one presenter per session will receive complimentary registration. In order for a presenter to receive complimentary registration, membership to CABE must be current. Complimentary registration is non-transferable and is a benefit of being a CABE Member.

1ST PRESENTER (All information about the workshop will be sent to this address.)

CABE Member: ☐ yes ☐ no (*Complimentary Registration)

You must provide an email address so we can send you confirmation notices and other pertinent information.

Name: (LAST) _____ (FIRST) _____
Title: ☐ Ph.D. ☐ Ed.D. ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Do not list title in program
District/Organization/Agency: _____
Home Address: _____
City, State, Zip: _____
Home Phone: _____ FAX: _____
Type of Agency: ☐ School ☐ District ☐ County ☐ CSU ☐ UC ☐ Other University ☐ Other Agency
Work Phone: _____ FAX: _____
E-mail: _____

2ND PRESENTER

Name: (LAST) _____ (FIRST) _____
Title: ☐ Ph.D. ☐ Ed.D. ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Do not list title in program
District/Organization/Agency: _____
Home Address: _____
City, State, Zip: _____
Home Phone: _____ FAX: _____
Type of Agency: ☐ School ☐ District ☐ County ☐ CSU ☐ UC ☐ Other University ☐ Other Agency
Work Phone: _____ FAX: _____

If you have additional presenters please attach an additional sheet to this proposal. Be sure to include the full name and affiliation of the additional presenters.

A total of four presenters for each workshop will be listed in the conference program, and it is the responsibility of the first presenter to convey all presentation information to each additional presenter.

1. TITLE OF PRESENTATION: (Please print legibly—be concise, and select a title that best describes the workshop’s content. This information will be included in the conference program. If your presentation is in a language other than English please list the title in that language.)

2. STRANDS – Please select only ONE. Choose a strand that best identifies your workshop’s content. For presentations in content area curriculum, indicate if the focus of the presentation is in primary language instruction or SDAIE.

Administration Leadership and Management

- () Program planning, implementation and evaluation
- () School organization/shared decision-making
- () Supervision, evaluation, and compliance issues
- () Recruitment and staff development
- () Budget and finance issues
- () Model programs
- () Building quality programs

Asian Pacific American Education

- () Program planning, strategies and implementation
- () Research and evaluation

Assessment, Evaluation, and Accountability

- () Reform issues, e.g., Standards
- () Promotion and Retention
- () Assessment/Testing Issues
- () Assessment Instruments
- () Data evaluation

Content Area Curriculum

- () Literacy L1 or () SDAIE
- () Math L1 or () SDAIE
- () Science L1 or () SDAIE
- () Social Studies L1 or () SDAIE
- () Visual and Performing Arts L1 or () SDAIE

CABE Leadership and Advocacy

- () Policy Making/Legal and Political Issues
- () CABE-Orientation priorities
- () Chapter leadership
- () Grass-roots organization
- () Media Training

Cooperative/Collaborative Learning

- () Strategies for implementing cooperative learning
- () Demonstration lessons and classroom materials
- () Essential elements for English learners

Critical Pedagogy

- () Problem posing and questioning
- () Questioning power structures
- () Participatory learning

- () Strategies for developing voice and community

Dual Language/Two-Way Bilingual Immersion Programs

- () Program planning, strategies and implementation
- () Research and evaluation

English Language Development

- () Content-based learning experiences
- () Methodology, strategies, and sample lessons
- () Demonstrations and classroom materials
- () English literacy development

Heritage Language/Spanish for Spanish Speakers Programs

- () Strategies
- () Model programs
- () Adult and K-12 student programs
- () Spanish for Spanish Speakers
- () African American Student Populations
- () Standards based instruction

Integrated Content – () L1 and () SDAIE

- () Theme development for content based integrated literacy
- () Multiple intelligences through integrated content curriculum
- () Models of integrated content based education
- () Literature/language arts

Multicultural/Anti-Bias/Diversity Education

- () Building upon students’ cultural and linguistic backgrounds
- () Student empowerment for academic success
- () Multicultural studies in the classroom
- () Anti-bias curriculum

Para-Educators

- () Strategies for working with small groups
- () Assisting with assessment and evaluation
- () Providing primary language support
- () Career ladders

Parent Involvement/Community Partnerships

- () Workshops for parents on the public

education system, special programs and services

- () Parents as partners in education
- () Parent advocacy and empowerment
- () Workshops for educators on parent involvement

Policy Making/Legal and Political Issues

- () Review of current legislative and policy issues
- () Compliance regulations and equity issues

Preschool/Early Childhood Education

- () Current research, models and curriculum
- () Oral language and cognitive development
- () Developmentally appropriate activities

Research

- () Proven Models (3yrs+ data)
- () Recent Studies
- () Teacher Action Research Evaluation Reports
- () Evaluation Research

Special Needs Education

- () Gifted and Talented education/ High achievers
- () Intervention strategies
- () IEP development and parental input
- () Current teaching methods/strategies
- () Assessment and placement issues
- () Inclusion
- () Differentiated instruction/curriculum
- () Educational program development
- () Identification

() Student Leadership

Teacher Education

- () Professional Development
- () Teacher Certification
- () Teacher Preparation

Technology/Technology Integration

- () Technology integration in schools
- () Creative software for bilingual classrooms
- () Creating access and equity in technology use and instruction

3. LANGUAGE OF PRESENTATION: ☐ English ☐ Other Language (please specify) _____

4. DESCRIPTION: Please type or print legibly— in complete sentences— a short description of your presentation. Use only the space provided as additional sheets will not be considered. This description will be used in the conference program, so please edit carefully. Be sure that your description adequately depicts the content of your presentation. We reserve the right to edit your description for program purposes. If your presentation is given in a language other than English, provide the description in that language. Use only one language per presentation.

5. TYPE OF PRESENTATION: (Please select only one.)

- () Demonstration () Lecture with Support Materials () Group Interaction
- () Panel Discussion () Hands on Workshop

6. GRADE LEVEL: (Indicate level(s) to which content of presentation applies.)

- () Preschool () Grades 6-8 () Adult Education
- () Grades K-2 () Grades K-8 () College/University
- () Grades 3-5 () Grades 9-12 () All Levels

7. INTENDED AUDIENCE:

- () Administrators () Para-Educators () Teachers
- () Board Members () Parents () All
- () Business/Govt. Reps () Student Teachers () Others _____
- () College Professors & Deans () Support Staff

8. LEVEL OF AUDIENCE: () New to Field () Experienced () Both

9. ROOM SET-UP REQUESTED: (Based on the type of presentation noted above, please indicate the room set up needed. Please note that your request may be subject to availability.)

- () Theater Style (chairs only) () Classroom Style (rectangular tables) () Banquet (round tables)

10. There will be two workshop rooms for presentations using the internet and a technology lab room setup for hands-on technology presentations that use the internet as part of the presentation. Priority assignment to these rooms will be given to presentations in the Technology Strand. CABE will attempt to honor all requests for presentations in these technology rooms—if scheduling permits.

MY WORKSHOP REQUIRES HAVING A COMPUTER WITH INTERNET ACCESS: ☐ yes ☐ no

(Please note that this does not apply to presentations only using PowerPoint)

Type of Setting: ☐ Lab Setting ☐ Teaching Station (one computer with internet access)

AUDIO-VISUAL EQUIPMENT ORDER: All rooms will be equipped with an overhead projector and screen. Presenters wishing to use Powerpoint or other presentation software must provide their own computers and data projectors. All orders for additional AV equipment must be made through the contracted vendor. Information and an order form will be included with workshop confirmation correspondence.

Presentations will be scheduled on a day and time that best suits the needs and goals of the conference. If you do have time constraints, please note them below. However, please be aware that given the large number of proposals received, it is possible that such constraints may preclude us from scheduling your presentation into the conference.

11. **SCHEDULING:** These are the days I CANNOT present my workshop

☐ Thursday, March 4, 2004 ☐ Friday, March 5, 2004 ☐ Saturday, March 6, 2004 ☐ Sunday, March 7, 2004

12. I CAN REPEAT MY PRESENTATION? ☐ yes ☐ no

PLEASE PROVIDE A BRIEF OUTLINE OF YOUR PRESENTATION. This information will provide the strand facilitators additional information on which to base their decision to include or exclude your proposal application. If this information is not available, your proposal may not be considered for inclusion into the conference program. (Address the following: purpose, goals, concepts to be presented, activities and possible intended outcomes.) Add additional pages if necessary.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

EXPLAIN HOW PROPOSED PRESENTATION IS ALIGNED WITH OR PROMOTES CABE'S VISION OF BILITERACY FOR ALL.

[illegible]

I GIVE PERMISSION FOR MY PRESENTATION TO BE:

Electronically Recorded ☐ yes ☐ no

I agree that I am submitting a presentation to present at CABE's 29th Annual Conference and that if my presentation is accepted I will be there at the scheduled time. Also, I agree that if I am not a current CABE Member at the time of the conference I will register and pay the appropriate registration fees or join/renew my membership. Please sign your name here:

SIGNATURE _____ DATE _____

STRANDS

The workshops will be organized into the strands listed. Presentations must fully address and focus on English Language Learners and/or second language students. Presentations in languages other than English are welcome. **Please mark only the one strand that best fits the content of your proposal, e.g., Primary Language Literacy, English Language Development.**

AUDIO VISUAL EQUIPMENT

All rooms will be equipped with an overhead projector and screen. If you need to use a computer as part of your presentation, you must bring one or personally make arrangements to rent one. Presenters will be responsible for the costs and arrangements for any other equipment needed for their session(s). All A/V orders must be sent directly to the A/V company by the deadline stated on the order form. No orders will be honored during the conference. Additional Information will be included with confirmation correspondence.

ROOM SET-UP

It is important that you please indicate your choice of room set-up under the *Room Set-Up* (theater, classroom, or banquet) section of the Call for Presentations Form. If there is no choice made, we will assume the room set-up to be theater style. Please note, however, that your selection is subject to availability.

SCHEDULING

Presentations will be scheduled on a day and time that best suits the needs and goals of the conference. *If you do have time constraints, please note them on the proposal form under "scheduling."* However, please be aware that given the large number of proposals received, it is possible that such constraints may preclude us from scheduling your presentation into the conference.

NOTIFICATION OF SCHEDULING

The proposals will be reviewed by the Strand Facilitators. Presenters will receive an email when their workshop(s) is selected for inclusion into the conference program. Furthermore, all presenters will receive a final confirmation letter during the last week in **October, 2003. Please note, only the first presenter will receive this confirmation letter. It is the responsibility of the first presenter to sign the confirmation letter, notify additional presenters and return the signed letter to CABE headquarters. Submission of the signed letter indicates that you are in agreement to the date, time and place of your workshop as scheduled. Failure to return this final confirmation letter will authorize us to remove your workshop from the final conference program.**

WHERE TO SUBMIT PROPOSAL(S)

Please mail or fax original copy of the Presenter Proposal Application Form to:

CABE 2004 PROGRAM DEVELOPMENT • CABE HEADQUARTERS
16033 E. San Bernardino Road • Covina, CA 91722

Tel. No. (626) 814-4441 • Fax No. (626) 814-4640 • www.bilingualeducation.org

**Postmark Deadline for all Presenter Proposal Application Forms:
FRIDAY, JULY 18, 2003**

CABE2004

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Friday, July 18, 2003



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Covina, CA 91722-3900

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