CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION

CABE '98 CALL FOR PRESENTATIONS

23RD ANNUAL CONFERENCE
SAN JOSE McEnery Convention Center
FEBRUARY 4 - 7, 1998

DEADLINE:
POSTMARKED FRIDAY, JUNE 27, 1997

CABE cordially invites you to submit a proposal to present at the 1998 CABE Conference. CABE '98 will be held at the San Jose Convention Center and local hotels, February 4-7, 1998.

The Annual Conference is a major educational event for school and university personnel, parents, and other individuals who work with English Language Learners. Over the years the CABE Conferences have gained a reputation for providing participants with quality, in-depth, and innovative professional development.

It is the CABE '98 goal that, as bilingual educators, we draw from our rich resources and assume a major role in promoting and supporting educational excellence for <u>all</u> in California. We invite you to join us by submitting presentations that represent the most current practices for English Language Learners.

Please submit your proposal(s) on the enclosed form **postmarked no later than Friday, June 27, 1997.** Feel free to duplicate and share this invitation with others.

GENERAL GUIDELINES FOR PRESENTER PROPOSAL APPLICATION FORM

Please complete the enclosed *Presenter Proposal Application* Form by typing or printing all information requested. Return original copy of the form and make a copy for yourself. Please edit carefully as the description provided on the proposal form will be used in the conference program. If you wish to propose more than one presentation, please use a separate form for each presentation. However, every effort will be made to select a variety of presenters. We will only be able to consider proposals which are completed according to instructions. CABE is unable to reimburse presenters for expenses.

The application form requests information regarding three presenters. If you have additional presenters, please provide their names, titles and affiliations on a separate sheet for the conference program. It will be the responsibility of the first presenter listed to convey these guidelines to any additional presenters.

If you wish to receive acknowledgment of receipt of your proposal, please enclose a self-addressed, stamped postcard.

REGISTRATION

The two presenters marked specifically on the application form (who are current CABE members) will receive complimentary conference registration which will permit them to attend the conference for the full four days (no meals included). If your proposal is selected, registration for these two presenters will be confirmed on your <u>Final Confirmation Letter</u> and your badges will be available at the presenters' check-in area of the conference.

All non-members and additional presenters will be required to pre-register and pay the applicable conference registration fees. The forms for pre-registration will be available from CABE Headquarters in August, 1997.

STRANDS

The workshops will be organized into the strands listed on the enclosed Presenter Proposal Application Form. Presentations must fully address and focus on English Language Learners. Presentations in languages other than English are welcome. Please mark only one strand.

Commercial Presentations: This strand is designed for any presenter representing an educational product or service that has purchased a booth. Those purchasing an exhibit booth and/or a full page advertisement are eligible to apply for one 1 and 1/2 hour presentation on space availability. Special consideration is given to sponsors. Not all commercial proposals will be accepted.

AUDIO VISUAL EQUIPMENT

All workshop rooms will be equipped with an overhead projector and screen. Upon workshop confirmation, details for ordering additional audio visual equipment will be given. The cost of ordering the additional equipment will be the responsibility of the presenter(s).

ROOM SET-UP

Please indicate your choice of room set-up under the *Room Set-Up* section of the program. If there is no choice made, we will assume the set up to be theater style.

SCHEDULING

Presentations will be scheduled at a day and time that best suits the needs and goals of the conference. If you do have time constraints, please note them on the proposal form under "scheduling". However, please be aware that given the large number of proposals anticipated, it is possible that such constraints may preclude us from scheduling your presentation into the conference.

NOTIFICATION OF SCHEDULING

The proposals will be reviewed by the Presenters' Committee and acceptance letters will be sent by **December**, 1997.

WHERE TO SUBMIT PROPOSAL(S)

Please mail original copy of the Presenter Proposal Application Form to:

CABE '98 PROGRAM DEVELOPMENT
CABE HEADQUARTERS
660 SOUTH FIGUEROA STREET, SUITE 1040
LOS ANGELES, CA 90017

Postmark Deadline date for All Presenter Proposal Application Forms:

•• FRIDAY, JUNE 27, 1997 ••

PRESENTER PROPOSAL APPLICATION FORM 23rd Annual CABE Conference FEBRUARY 4 - 7, 1998

SAN JOSE McEnery Convention Center • SAN JOSE, CALIFORNIA POSTMARKED DEADLINE DATE: FRIDAY, JUNE 27, 1997

PLEASE TYPE OR PRINT NEATLY AND RETURN TO: CABE '98 PROGRAM DEVELOPMENT

• FOR CONFE	RENCE USE ONLY •
PROPOSAL #:	
<i>Imis</i> : 1st	_ 2ND
DATE RECEIVED:	
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STR	ANDS - Please mark only one. In content area strands	s please indicate if the presentation will focus on L_1 or SDAIE.			
()	Administration and Management	() Multicultural / Diversity Education			
		() Parent Education/Community Partnerships			
()		() Policy Making/Legal and Political Issues			
		() Preschool/Early Childhood Education			
		() Primary Language Literacy			
		() Research			
	the same of the sa	() Proven Model Programs (3 yrs. + data)			
	Dual-Language Programs	() Recent Studies			
()	English Language Development	() Science $-\Box$ L ₁ or \Box SDAIE			
()		() Social Studies $-\Box$ L ₁ or \Box SDAIE			
()		() Special Education			
()		() Teacher Certification/Staff Development			
()	$Math - \square L_1 \text{ or } \square \text{ SDAIE}$	() Technology			
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appropriate boxes. No substitutions or changes will be allowed after the proposal is submitted.

• In order to list additional presenters attach another sheet. This information will be published in the conference program. All additional presenters and non-members will be required to pre-register at the applicable registration fee.

It is the responsibility of the first presenter listed above to convey all presentation information to each additional presenter.

give permission to have my presentati			YES () NO
give permission to have my presentati	aped ()	YES () NO	
Signature			Date	
can repeat my presentation			YES () NO
DECCRIPTION TO A LOCAL		DI COLONIA		II in Companies in the small
DESCRIPTION: Type a short descriptorovided below as additional sheets will and clearly described since your descripthe program. If your presentation is given anguage on a separate sheet.	ll not be coption will	onsidered. Edit carefully and be be printed in the program as stat	certain that ed here. Yo	the topic is specifically staur description may be edit
METHOD OF PRESENTATION:				
DemonstrationPanel Discussion	()	Lecture with support materials Hands-on	()	Group Interaction
LENGTH OF PRESENTATION:				
1 and 1/2 hour session	()	3 hour workshop		
GRADE LEVEL: Indicate level(s) to	which th		es:	
Princery Education		Middle or Jr. High	()	Adult College & University
) Primary Education) Upper Elementary		High School All	()	College & University
AUDIENCE:				
) Administrators	()	Para-Educators	()	Teachers
) Board Members	()	Parents	()	All
Business/Govt. Reps.		Student Teachers		Others
College Professors & Deans		Support Staff		
LEVEL OF AUDIENCE:	()	New-to-Field () E	xperienced	() Both
LANGUAGE OF PRESENTATION:				
These are the control of the control	lays I <u>CA</u>	NNOT present:		
ROOM SET-UP: Please indicate Theater Style	the room Classro	set-up needed.		
ADDITIONAL INFORMATION:				