



iMIS#: _____
Date rec'd: _____
Amount: _____
Check #: _____
P.O. #: _____
Other: _____

1. REGISTRANT'S INFORMATION: *

FAX Number

If you require additional information, please contact CAFE Headquarters (213) 532-3850

INSTRUCTIONS AND INFORMATION

1. REGISTRATION FORM

Use a separate "Registration Form" for each registrant. If more forms are needed either make photocopies (front & back) or order additional copies from CABE Headquarters. Retain a copy of both sides for your records.

2. REGISTRATION PROCESSING

Please type or print clearly the information requested. Information from this form will be used to print conference badges. Additionally, due to delays which can occur in school district mail delivery systems, use an address which provides the most expeditious means to mail your conference confirmation and badge. You will be mailed a confirmation letter, badge and tickets prior to January 31, 1997.

3. PAYMENT REQUIREMENTS

Registration will not be processed unless it is accompanied with payment for the total amount. Make checks payable to CABE. Purchase orders should be used only when absolutely necessary and they require payment within 30 days. Purchase orders and institutional checks for more than one person must be accompanied by a separate registration form for each individual and the purchase order must list each attendee's name. Requisition forms and purchase orders without a number will not be accepted. Late registrations must include late fee of \$50. A \$15 charge will be assessed for all returned checks.

4. POSTMARK DEADLINE

Pre-Registration Postmark Deadline is December 20, 1996. In order to allow time to process all applications and mail confirmation and badges out to all pre-registrants prior to January 31, 1997, this postmark deadline will be strictly enforced. All late postmarks and incomplete packages will be returned and required to be processed On-Site at the applicable fee and according to On-Site procedures. No faxes or photocopies of Purchase Orders will be accepted. Only originals received by mail or presented On-Site will be processed.

5. REQUESTS FOR REPLACEMENT BADGES AND REFUNDS

All requests for replacement badges and registration fee refunds must be made in writing and submitted to CABE Headquarters prior to February 14, 1997. Refunds will be processed and mailed out following the conference. A \$50 processing fee will be assessed on all requests, including badges lost during the conference. There will be no refunds or exchanges for meal or event tickets. Refund requests postmarked after February 14, 1997 will not be honored.

6. SUBSTITUTIONS

Names will be substituted on registration forms only upon receipt of a written request. If confirmation letter and badge have already been received they must be returned with the request. No substitutions will be accepted after February 14, 1997.

7. MEMBERSHIP VERIFICATION

Membership must be current at the time of registration to receive membership discounts. If it is determined that membership is not current at the time the application is received, the package will be considered incomplete and returned. In cases of multiple registrants under a purchase order or institutional check, the district or organization will be invoiced for the non-member difference.

8. ONE DAY PASSES

For individuals unable to attend for more than one day, we are offering a One Day Pass. This pass cannot be used for any combination of multiple days. Please indicate which day you will be attending. If the day is not indicated, we will assume that you will be attending Friday, February 28, 1997 and will process as such.

9. COMPLIMENTARY PASSES

Two complimentary passes are given to Presenters, Exhibitors and Career Fair Representatives according to the guidelines described in their respective contract. Other complimentary passes (i.e. conference committee members, student volunteers, honored guests, etc.) must be approved by the Executive Director. Complimentary passes do not include meals or event tickets.

10. STAFF DEVELOPMENT DAY INCENTIVE

For those school districts designating CABE '97 as "Staff Development Day(s)", a registration incentive of one free registration (excluding meals) is available to groups submitting 25 "like" registrations. Like registrations refer to either full four day passes or one day passes, not which category they fall into (member, non-member or parent). All 25 registrations must be submitted on the same Purchase Order. To take advantage of this opportunity, please submit a registration form with the staff member's name who will use the pass, and mark the appropriate complimentary box on the registration form.

11. EXHIBIT HALL ONLY PASSES

These are complimentary passes for Exhibit Hall representatives which will restrict the user from Workshops, General Sessions and other conference activities. The badges will be available for pick up at the Exhibitor check-in area of the conference. These passes do not entitle the attendee to a conference tote bag (including conference materials) and for security purposes these will be a different color than regular conference badges.

12. SCHOOL SITE VISITS

Participants for School Site Visits will be picked up at the Convention Center at 7:45 am on Wednesday, February 26, 1997, and will return to the Convention Center between 12:00 and 12:30 pm. Confirmation and additional information will be included in your registration confirmation packet. Spaces are limited and will be filled in the order received. Please review the following list of programs. Choose two (2) programs which you would like to visit and list their number on the registration forms as first and second choice. Passes will not be available on-site and are non-refundable.

Special Interest

1. Pre-School
2. Bilingual Special Education K-6
3. Visual and Performing Arts K-6

Elementary School

4. Transitional Bilingual
5. Dual Bilingual Program

Middle/Junior High School

6. Comprehensive Bilingual
7. SDAIE/ELD

High School

8. Comprehensive Bilingual
9. Bilingual or Alternative Programs for Asian and Other Languages SDAIE/ELD

13. LIST OF CABE CHAPTERS

Region I

- (60) Elk Grove
- (64) Gilroy
- (49) North Valley (Chico)
- (66) Pajaro Valley
- (45) Richmond (RABE)
- (07) Sacramento (SALSA)
- (23) San Francisco (SFABE)
- (11) San Jose Pueblo
- (17) Truckee
- (13) U.O.P./ Delta Area
- (28) Vintage (Napa, Sonoma)
- (76) Woodland

Region II

- (02) Bakersfield (BABE)
- (41) Fresno/Madera CABE/CASBE
- (50) Merced County (MCCABE)
- (75) Monterey Bay
- (72) North Monterey Co.
- (31) Salinas (SABE)
- (51) Shafter (SABBE)
- (37) South San Joaquin Valley
- (12) Stanislaus County
- (60) Vineyard, Arvin, Lamont

Region III

- (47) ABC
- (01) Alhambra
- (46) Azusa/Canyon City
- (54) Burbank
- (71) Central Orange Co.
- (16) Compton
- (38) El Monte
- (78) Garvey
- (14) L.A./U.S.C.
- (32) Lawndale
- (62) Long Beach (AHELB)
- (04) Montebello
- (73) North Orange Co.
- (39) Paramount
- (40) Pasadena
- (24) Pomona
- (56) Puente Hills
- (21) South Bay (RAICES)
- (21) South East L.A. (SELA)
- (63) U.C.L.A.

Region IV

- (43) Chino
- (36) Coachella Valley
- (77) Corona/Norco
- (52) Fontana (FABE)
- (35) Hemet/San Jacinto
- (44) Imperial Valley
- (57) Mojave High Country
- (29) North San Diego
- (59) Pass Area (PAABE)
- (30) Redlands
- (79) Rialto
- (06) Riverside
- (53) San Bernardino
- (10) San Diego
- (68) San Diego East County
- (65) San Diego South County

Region V

- (58) High Desert
- (25) Northridge (SUBE)
- (61) San Fernando Valley
- (08) Santa Barbara
- (72) Santa Clarita
- (48) Ventura/Oxnard (VOC)

Other

- (99) Member-at-large

Special Interest Groups

- (PS) Pre-school
- (ELEM) Elementary
- (SEC) CASBE/Secondary
- (ADED) Adult Education
- (COL) College
- (TRNG) Teacher Training