

California Association for Bilingual Education

CABE '97 CONFERENCE

CALL FOR PAPERS

Proposal Deadline:
Post-marked Wednesday, June 5, 1996

Advancing World Class Standards for Learning And Leadership

CABE cordially invites you to submit a proposal to present at the 1997 CABE Conference. CABE '97 will be held at the San Diego Convention Center, February 26 - March 1, 1997.

The Annual Conference is a major educational event for school and university personnel, parents, and others who work with English learners and language minority students. Over the years, the CABE Annual Conference has gained a reputation for providing participants with quality, in depth, and innovative professional development.

The goal of CABE '97 is to draw on the rich resources of all bilingual educators to assume a major role in **Advancing World Class Standards for Learning and Leadership** for all students. We invite you to help us realize this commitment by submitting proposals that address current issues of policy, practice, or implementation. The sharing of success at the local level, proposals for practice, and wide-range perspectives will assure the success of CABE '97.

Please submit your proposal(s) on the enclosed form **postmarked no later than Wednesday, June 5, 1996**. Feel free to duplicate and share this invitation with others.



22nd Annual Conference
San Diego Convention Center
February 26 - March 1, 1997

GENERAL GUIDELINES FOR PRESENTERS' APPLICATION FORM

Presenters' Application form (1 copy)

Please complete the enclosed *Presenters' Application Form* by typing all information requested. **Return original copy of the form and make a copy for yourself.** The description provided on the proposal form will be used in the conference program, so please edit carefully. If you wish to propose more than one presentation, please use a separate form for each. **However, every effort will be made to select a variety of presenters. We will only be able to consider proposals which are completed according to instructions.** CABE is unable to reimburse presenters for expenses.

The application form requests information regarding two presenters. If you have additional presenters, please provide their names, titles and affiliations on a separate sheet for the conference program. It will be the responsibility of the two presenters listed to convey these guidelines to any additional presenters.

If you wish to receive acknowledgment of receipt of your proposal, please enclose a self-addressed, stamped postcard.

REGISTRATION

The two presenters listed on the application form who are current CABE members will receive complimentary conference registration, which will permit them to attend the conference for the full four days. This application form includes the information necessary to register two presenters for the conference. If your proposal is selected, these registrations will be confirmed on your Notification of Scheduling and your badges will be available at the Presenters' check-in area of the conference.

All Non-members and additional presenters will be required to pre-register and pay the applicable conference registration fees. The forms for pre-registration will be available from CABE Headquarters in September.

PROCEDURE FOR SELECTING PRESENTATIONS

Strands

The workshops and institutes will be organized into the strands listed on the enclosed Presenters Application Form. Presentations must fully address or focus on LEP students. **Please mark only one strand.**

Commercial Presentations: This strand is designed for any presenter representing an educational product or service that has purchased a booth. Those purchasing an exhibit booth and/or a full page advertisement are eligible to apply for one 1 and 1/2 hour presentation on space availability.

Slots are limited and on a first-come, first-served basis with special consideration given to sponsors. Not ALL Commercial proposals will be accepted.

AUDIO VISUAL EQUIPMENT

All workshop rooms will be equipped with an overhead projector and screen. Upon workshop confirmation, details for ordering additional audio visual equipment will be given. The cost of ordering the additional equipment will be the responsibility of the presenter.

ROOM SET-UP

Please indicate your choice of room set-up under the *Room Set-Up* section of the program. If there is no choice made, we will assume the set up is theater style and will proceed as necessary.

SCHEDULING

Presentations will be scheduled at a day and time that best suits the needs and goals of the Conference. *If you do have time constraints, please note them on the proposal form under "scheduling".* However, please be aware that given the large number of proposals anticipated, it is possible that such constraints may preclude us from scheduling your presentation into the conference.

NOTIFICATION OF SCHEDULING

The proposals will be reviewed by the Presenters' Committee and Notification of Scheduling will be sent during September, 1996.

WHERE TO SUBMIT PROPOSAL(S)

Please mail original copy of the Presenters' Application Form to:

CABE '97 Program Development:

CABE Headquarters
320 West "G" Street, Suite 203 • Ontario, CA 91762.

Postmark Deadline date for ALL Presenters' Application Forms, Wednesday June 5, 1996.

PRESENTER PROPOSAL APPLICATION FORM
22ND ANNUAL CABE CONFERENCE
February 26 - March 1, 1997
San Diego Convention Center
San Diego, CA

Postmarked Deadline Date: **Wednesday, June 5, 1996**

Please type and return to:
CABE '97 Program Development
320 West "G" Street, Suite 203
Ontario, CA 91762

FOR CONFERENCE USE ONLY

Proposal #: _____
iMIS: 1st _____ **2nd** _____
Date Received: _____
Received by: _____

1. STRANDS - Please mark only one

- ☐ Administration and Management
- ☐ *Commercial Presentation
- ☐ Content Instruction
 - ☐ L₁
 - ☐ SDAIE
- ☐ Cooperative/ Collaborative Learning
- ☐ Counseling/Student Advocacy
- ☐ Critical Pedagogy
- ☐ Developmental Bilingual Programs/
Dual-Language Programs
- ☐ Diversity/Self-Esteem
- ☐ English Language Development
- ☐ Fine and Performing Arts
- ☐ High Achievers
- ☐ Institutes

- ☐ Libraries/ Media Centers
- ☐ Multiculture/Ethnic Relations
- ☐ Parent Education/Community Partnerships/
Adult Education
- ☐ Policy Making/Legal and Political Issues
- ☐ Preschool/Early Childhood Education
- ☐ Primary Language Literacy
- ☐ Research
 - ☐ Proven Model Programs (3 yrs. + data)
 - ☐ Recent Studies
- ☐ Special Education
- ☐ Standards & Assessment
- ☐ Teacher Certification/Staff Development
- ☐ Technology

* Commercial: This strand is designed for any presenter representing an educational product or service. Those purchasing an exhibit booth and/or full-page advertisement are eligible to apply for one 1 and 1/2 hour presentation. Slots are limited on a first served basis, with special considerations given to sponsors. **NOTE:** Not all commercial presentations will be considered.

2. TITLE OF PRESENTATION: _____

3. PRESENTER(S):

Please type title, school district or agency as it should appear in program.

Name of:
1st Presenter _____
(last) (first)

Title: _____

Affiliation: _____

Home Address: _____
(street)

(city) (state) (zip)

Work Phone: _____

Home Phone: _____

Fax #: _____

CABE Member Yes ☐ No ☐

Name of:
2nd Presenter _____
(last) (first)

Title: _____

Affiliation: _____

Home Address: _____
(street)

(city) (state) (zip)

Work Phone: _____

Home Phone: _____

Fax #: _____

CABE Member Yes ☐ No ☐

PLEASE NOTE:

- * Only presenters who are current CABE members listed above will be provided with complimentary badges - No Substitutions or changes will be allowed after the proposal is submitted.
- * In order to list additional presenters attach another sheet. This information will be published in the conference program. All additional presenters and non-members will be required to pre-register at the applicable registration fee.
- * It is the responsibility of the two presenters listed above to convey the registration guidelines to each additional presenter(s).

4. I give permission to have my presentation audio or video-taped () YES () NO

Signature _____

Date _____

5. I can repeat my presentation () YES () NO

6. **DESCRIPTION:** Please type a 30 word description in complete sentences. Please contain all information in the space provided below as additional sheets will not be considered, except in case of full day institutes. Since it will be printed in the program as stated here, please edit carefully and make sure that the topic is specifically stated and clearly described. Descriptions may be edited for the program. **APPLICATIONS** for full day institutes must submit an outline describing how that time will be used.

7. **METHOD OF PRESENTATION:**

() Demonstration () Lecture with support materials () Group Interaction
() Panel Discussion () Hands-on () Symposium

8. **LENGTH OF PRESENTATION:**

() 1 and 1/2 hour session () 3 hour Institute () One full day Institute

9. **GRADE LEVEL:** Indicate level(s) to which the content of presentation applies:

() Preschool () Middle or Jr. High () Adult
() Primary Education () High School () College & University
() Upper Elementary () All

10. **AUDIENCE:**

() Administrators () Para-educators () Teachers
() Board Members () Parents () All
() Business /Govt. Reps. () Student Teachers () Others _____
() College Professors & Deans () Support Staff

11. **LEVEL OF AUDIENCE:** () New-to-Field () Experienced () Both

12. **LANGUAGE OF PRESENTATION:** _____

13. **SCHEDULING:** These are the days and times I **CANNOT** present:

DATES: _____ TIMES: _____

14. **ROOM SET-UP:** Please indicate the room set-up needed.

Theater Style ☐ Rounds of 10 ☐

15. **PREFERRED AUDIENCE SIZE/NUMBER OF HANDOUTS YOU WILL MAKE:**

100 ☐ 101-150 ☐ 151-200 ☐ 201-250 ☐

16. **ADDITIONAL INFORMATION:** _____
